

AISH Appeal Letter

For people moved from AISH to ADAP who want to appeal and remain on AISH

WHEN TO USE THIS FORM

Use this letter if you are on AISH and received a transition letter moving your file to ADAP, and you want to appeal and stay on AISH. The government accepts a signed written letter as an appeal, so you do not need the government's online form. The appeal is already written for you below; you only fill in your details.

BEFORE YOU SEND THIS

Include a photo or copy of your ADAP transition letter. If you have medical documents that support your case, send them to AISH before you file, because once you file, the appeal panel can only look at what AISH already had. Keep a copy of everything you send.

HOW TO USE THIS FORM

1. Fill in the date, your name, your contact, your AISH file number, and the date on your decision letter (page 2).
2. Read the letter — the appeal is already written for you.
3. Add anything about your own situation in the box if you want (this is optional) (page 3).
4. Sign and date.
5. Send it to the Appeals Secretariat (contacts on the last page). Email is easiest, and your sent email is your proof. Keep a copy.

Tip: fillable boxes work best on a computer with Adobe Reader. On a phone, use the printable version.

WHERE IT GOES: the Appeals Secretariat. Full contact details are on the last page of this form.

Today's date _____

AISH File Number _____

Your full name _____

Your phone or email _____

Decision letter date _____

To: Appeals Secretariat, Assured Income for the Severely Handicapped Program

I am appealing the decision in my transition letter from the Assured Income for the Severely Handicapped Program, which states that my AISH file will be transitioned to the Alberta Disability Assistance Program (ADAP) effective July 2026. I did not consent to this transition. I was not individually reassessed. My AISH eligibility was never reversed.

I was found eligible for AISH on the basis of a severe disability that permanently limits my ability to earn a livelihood, the program's own eligibility standard. That finding has never been reviewed or reversed, and nothing about my disability or circumstances has changed. I was not individually assessed before this decision was made, and I was not engaged in the process. The decision to move my file from AISH to ADAP was applied to me without any individualized determination. ADAP is built around employment activation. Transitioning a person who was found permanently unable to earn a livelihood into an employment-focused program contradicts the very basis on which I was determined eligible for AISH, a basis that remains in effect and unrevised. I am appealing the decision to transition my file from AISH to ADAP and asking that my AISH status be maintained. My transition letter stated that no action was required from me and did not advise me of any right to appeal or any deadline to do so.

ANYTHING YOU WANT TO ADD

Anything you want to add about your own situation (optional):

Optional. Maximum: 2500 characters. If you run out of room, write “see attached” in the box and include an extra page.

Signature _____

Date _____

Printed name _____

This is information, not legal advice. Appealing is not a guaranteed outcome, but you have the right to try while the window is open.

Send your signed letter to the Appeals Secretariat using the contacts below. Keep a copy of everything you send, and keep your sent email as proof.

APPEALS SECRETARIAT

Email: alss.appeals@gov.ab.ca

Fax: 780-422-1088

Mail or drop-off: 2nd Floor, Agronomy Centre, 6903 116 Street NW, Edmonton, Alberta T6H 5Z2, or any AISH office.

TIPS

- Include a photo or copy of your ADAP transition letter.
- If you have medical documents that support your case, send them to AISH before you file, because once you file, the appeal panel can only look at what AISH already had.
- Keep a copy of everything you send.